



POSITION DESCRIPTION

Title	Saxophone Teacher
Department	Music
Reporting	This position is responsible to the Head of Woodwind and will also work with the JS Music Coordinator and the Head of Music.
Location	Junior and Senior Schools, Kew

Our Intent Xavier College aspires to form exceptional graduates through inspiring learning experiences and our distinct Jesuit character. The individual is expected to align their actions and leadership with the Intent, our Graduate qualities and the Pillars in the Xavier College Strategic Plan **XC150**.

Our Position Xavier College is seeking to appoint a Saxophone Teacher starting Term 3 of 2025 or as soon as can be arranged. This salaried position is for Term 3-2025 only, although some itinerant work may be available in Term 4-2025.

This position is 1.0FTE and includes the teaching of individual instrumental students, directing and assisting with both Junior & Senior ensembles, teaching some musicianship and attending meetings and concerts. The teaching covers both the Junior and Senior Schools, both of which are located in Kew.

The Saxophone Teacher should be a highly capable musician who will play an important role in teaching music and supporting the woodwind program across the College. As well, the Saxophone Teacher should have excellent motivational skills evident in their teaching style and show commitment to inspiring appreciation and developing musical skills in students.

In this regard, the Saxophone Teacher will be supportive of the characteristics of Jesuit Education through their manner and personal concern for the care of each individual on the campus and across the Xavier Family. The Saxophone Teacher understands their important contribution to the College's Intent and educational mission, and with this, the care and safety of all students in accord with the highest standards of child safety and upholding an exceptional child safe culture at the College.

**Core Duties
and**

Responsibilities

The Saxophone Teacher will be responsible for:

- Teaching individual saxophone students ranging in age from beginner – VCE level
- Teaching individual clarinet students ranging in age from beginner – AMEB Grade 4 level
- Liaising with the Head of Woodwind and other ensemble directors to support saxophone and other woodwind players in the ensembles
- Preparing students for recitals and exams
- Directing Senior School ensembles including
 - Concert Band (Years 7 - 8)
 - Symphonic Band (Years 7 – 11)
 - Stage Band (Years 7 – 10)
- Assisting with other ensembles as required, including running potential saxophone/woodwind sectionals
- Assist with recruitment strategies as needed
- Attending any meetings/training as required
- Assisting with concerts as required
- Assisting with basic maintenance of woodwind instruments
- Writing semester reports

Selection Criteria

- Experience in teaching a wide range of students and the ability to use a variety of different pedagogical approaches
- Ability to build a good rapport and relationships with students, parents, and other staff
- Some experience in working within a school environment is preferred
- Excellent organisational and communication skills
- Demonstrated knowledge of, adherence to and leadership for child safety, the Child Safe Standards and an exceptional culture of child safety
- Well-developed people skills coupled with strong communication and interpersonal skills, especially for the benefit of staff, students and parents

Compliance Requirements

- Australian Childhood Foundation “Safeguarding Children” online module
- DET Mandatory Reporting and Other Obligations Training (annual update)
- Province Code of Conduct and acceptance of the Code (on appointment)
- First Aid accreditation including CPR, Anaphylaxis, Asthma Management

Other Duties

The nature of the position is such that the Saxophone Teacher may be required to be available outside normal school hours and be available to attend College events as might be relevant.

Terms and Conditions

Reporting Line: This position is responsible to the Head of Woodwind and the Head of Music. They will also work with the JS Music Coordinator.

All staff are responsible to the Rector and the Principal.

Tenure: This is a fixed term position for Term 3 of 2025.

Location: Junior and Senior Schools, Kew

All other terms and conditions as per the Xavier College Enterprise Agreement 2023

Positions at Xavier College

Our Attitudes and Habits as Educators at Xavier

In alignment with the Ignatian profile of an educator in a Jesuit school, Xavier College has identified complimentary attitudes and habits that are essential attributes for educators at Xavier. The College recognises the power and critical need for individuality and diverse gifts among its members, as well as the similar requirement for an alignment in attitude and habit that are necessary for effective teamwork and alignment.

As a significant leader at the College, these attitudes and habits should be:

- consistently demonstrated and modelled in all areas of endeavour
- used to positively inform the consistent practice and standards of all educators at the College.

An educator at Xavier College:

- clearly models the Xavier ASPIRE Graduate qualities through teaching and personal actions
- demonstrably values competence and skill in the art of teaching or area of service/work, performing at or beyond a 'highly accomplished' level in the national teaching and leadership standards
- demonstrates active reflection in personal practice by engaging in and being responsive to professional feedback and conversations that are performance and growth oriented
- values all aspects of the role equally, seeking to meaningfully attend to tasks through competent commitment that attests to quality outcomes and performance
- conducts themselves with a clear intent to model and uphold Gospel values and Ignatius' understanding of generosity
- values solving problems more than identifying them, and the collaborative and creative generation of thoughtful ideas, thereby positively contributing to all areas of College life
- seeks alignment and collaboration in professional activities, through respectful and empathic conversation and the desire to act for and with others
- is honest, trustworthy and companionable, acting with integrity in supporting others and treating all with respect
- works to identify and develop the inner potential, capacity and self-worth of every student and colleague
- understands and fosters the strategic vision of the College, as well as the holistic view of education in a Jesuit school.

Appendix B

Positions at Xavier College

Our Xavier Leadership Traits

Our Intent at Xavier, highlighted in our Strategic Plan, is developed through seven Pillars: Our Jesuit Identity, Our Inspiring Learning, Our Student Life, Our Xavier Family, Our Professional Expertise, Our Operational Excellence, and Our Global Engagement. Each have core Values and Priorities that direct and drive our ongoing actions. It is essential that these actions demonstrate alignment across the College, and that individual actions similarly align with values and priorities and identified actions across each of the Pillars. This is essential for leaders at the College, and that they speak purposefully and powerfully to these key pillars of action through their lived experience.

As a member of staff of the College should consistently display effective leadership traits.

At Xavier, we have identified 7 traits:

- **Through Christ and Ignatius**
Christ-centred and driven for the Ignatian ideals of competence, conscience, compassion and commitment.
- **Aspire high and dig deep**
Leading high standards and aspirational for the magis, self and team
- **Lead for person, team and mission**
Distributive in leadership and respectful custodian of the tension between 'cura personalis' and 'cura apostolica'
- **Host conversations with candour**
Collaborative and collegial, ensuring candour in quality conversations
- **Swim well in your lane and be adept at understanding your ripples**
Undertake the things within your purview well, but understand and be attentive to the impacts that your actions have on others
- **Attend to process, solutions and outcomes**
Attentive to process, solutions and outcomes
- **Pursue the possible**
Agents of growth, fostering a community that supports ideas, innovation, divergent thinking and the pursuit of the possible